

Catholic Community Education Commission
Minutes of the Open Meeting September 22, 2005
Lake Michigan Catholic High School

PLEASE NOTE THAT THESE MINUTES HAVE NOT BEEN PRESENTED TO THE COMMISSION, EDITED, OR APPROVED UNTIL THE OCTOBER MEETING

The meeting was called to order at 7:30p.m. by President Paul Maloney.

Jody Maher gave the opening prayer and Pledge of Allegiance.

Present: Dave Boelke, Rusty Cutter, Bill Grover, Debra Hermann, Paul Maloney, Tony Monte, Kris Nuter, Jacquelyn Polaskey, John Berlin, Jody Maher, Cindy Payovich

Excused: Sheila Zellmer, Dolores Landeck Mason, Wayne Stefanich, Ron Demblowski, Father Jacobs, Monsignor Martin

Unexcused: None

The minutes of the July 28, 2005 and the August 18, 2005 meetings were approved as presented with a motion by Bill Grover and supported by Deb Hermann.

Reports

President-Paul Maloney passed a thank-you note from the elementary staff for all the goodies that were received during the first week of school. Paul extended a warm welcome to new members Dave Boelke and Sheila Zellmer. The State of the School is scheduled for Sunday, October 23rd at 3:00p.m. The place will be determined at a later date.

Finance Committee-Tony Monte presented the 2005-2006 balanced budget to the Commission. A motion was made by Tony Monte and supported by Bill Grover for approval of the presented 2005-2006 budget. Motion carried. Monthly updates will be given at future Commission meetings.

Recruitment and Retention Committee-Paul Maloney reported that a Marketing Committee is being formed under John Berlin's advice and it will be meeting with the Recruitment and Retention Committee. With the change of administration, the focus of the R & R Committee may change.

Security and Safety Committee-No report.

Technology Committee-Pam Barden reported that the replacement of computers on a five-year rotating basis is going well. Thirty new computers were put into service this year. Since the new computers do not have floppy drives, memory sticks (thumb drives) will be purchased for the staff to accommodate this new technology. \$ 13,000.00 was received from the Twin-City Area Catholic School Fund for technology improvement. Cindy Payovich acknowledged that Pam has put in a great deal of time to ready the buildings with the newest technology.

Parish Council and Parish Finance Reports

Ss. John-Bernard-No report.

St. Joseph-No Report.

Bi-Parish Religious Director-No report.

Administrator Reports

Executive Director/Principal-John Berlin informed the Commission that for the second year in a row, LMC has been awarded one of the Top 50 Catholic High Schools in the United States. John read a letter of congratulation from Bishop Murray. The surveys used to compete for this honor were filled out by the prior administrator Phil Brooks.

John presented the following goals for this year:

- 1) Increase the Catholicity of our Schools
- 2) Develop strong working relationships with faculty, staff, students, parents, and clergy
- 3) Develop and implement a comprehensive marketing plan with the goal of increasing enrollment as well as awareness of the educational and spiritual opportunities available at our schools

John Berlin presented the following goals from Wayne Stefanich for this year:

- 1) To develop and encourage a partnership of trust with our whole school community—Teamwork makes the Dream Work
- 2) To learn as much as I can about becoming an effective leader of LMC Schools
- 3) To develop and utilize a fair and consistent set of student and athletic discipline guidelines

Jody presented goals for the 2005-2006 school year as follows:

- 1) Continue pursuing the MNSAA requirements to be named a school “Accredited with Distinction”
- 2) Begin the process of reaccreditation through MNSAA according to the 7-year cycle, to be completed in the 2006-2007 school year
- 3) Act as a mentor to John Berlin and Wayne Stefanich in the area of staff evaluations

A motion was made by Bill Grover and seconded by Tony Monte to accept the goals as presented by the administrators. Motion carried.

Elementary School-Jody Maher reported that the new staff members are doing well. Two new families from New Orleans have enrolled three students and they have been very well received by the school community. All of the necessary paperwork for the Diocese has been completed by Lee Pangilinan. Jody thanked Lee for her attention to this project.

Business Office-Cindy Payovich thanked the Commission for their approval of the budget. She shared that it was an especially difficult challenge to balance the budget because of the following issues: about a 10% decrease in enrollment, a drop in subsidies from the parishes, and the need for major increases in heating expenses for both of the buildings. Only necessary maintenance will be done at the buildings.

Association Reports

Laker Fun-Michelle Armstrong reported on the upcoming events of Donuts with Dad on October 14th, the Pie Sale and The Cookie Walk. The group was able to give \$ 50.00 to each elementary staff member to use for classroom supplies. Michelle also submitted a written report.

Blue Tide-No report.

The next regularly scheduled CCEC meeting will be Thursday, October 20, 2005 at 7:30p.m.

Motion by Kris Nutter supported by Rusty Cutter to adjourn the meeting at 8:15p.m. Motion carried. Meeting adjourned by Paul Maloney.

Respectfully submitted,

Elaine Nowicki Theisen