

Catholic Community Education Commission
Minutes of the Open Meeting November 17, 2005
Lake Michigan Catholic High School

PLEASE NOTE THAT THESE MINUTES HAVE NOT BEEN PRESENTED TO THE COMMISSION, EDITED, OR APPROVED UNTIL THE DECEMBER MEETING

The meeting was called to order at 7:34 p.m. by President Paul Maloney.

Bill Grover gave the opening prayer and Pledge of Allegiance.

Present: Dave Boelke, Rusty Cutter, Bill Grover, Debra Hermann, Dolores Landeck Mason, Paul Maloney, Tony Monte, Kris Nuter, Sheila Zellmer, John Berlin, Jody Maher, Cindy Payovich, Wayne Stefanich, Father Jacobs

Excused: Ron Demblowski, Monsignor Martin

Unexcused: None

The minutes of the October 20, 2005, meeting were approved as presented with a motion by Bill Grover and supported by Deb Hermann.

Reports

Finance Committee-Tony Monte referred to Cindy Payovich who stated that the 05-06 budget is in good shape and expenses and revenues are both about where they should be for this time of the year. Although the bottom-line budget will not change, an amended budget will be available in January. Work on the 06-07 budget is beginning. Larry Glendening is modifying the Scrip program as per suggestions from Bobbi Otto. Three former students have been re-enrolled and four possible new students may begin in January.

Recruitment and Retention Committee-Dede Landeck Mason informed the Commission that this Committee would now work under the recently formed Marketing Committee.

Security and Safety Committee-No report.

Technology Committee-No report.

Parish Council and Parish Finance Reports

Ss. John-Bernard-Father Jacobs reported that the new Catholic Community Center is complete. Work has also begun on the new Parish Center. Toiletries continue to be needed for many Benton Harbor families.

St. Joseph-No report.

Bi-Parish Religious Director-No report.

Administrator Reports

Executive Director/Principal-John Berlin thanked Dede Landeck Mason for her help in producing a Lake Michigan Catholic Schools brochure. He also presented a draft of an annual marketing calendar. The next Marketing Committee meeting will be December 1st. Marty Smith and Karen Ballard continue to work on focus groups. Being discussed is a plan to run one-minute radio commercials for 25 days. John also publicly thanked Phil McDonald, WSJM, for his strong support of LMC and for allowing John to do two Laker broadcasts during on-air game breaks. John presented the Site-Visit Report based on the September 22, 2005 middle-high school site-visit. The record keeping of staff immunizations for

Hepatitis B and TB will be reviewed and updated. Religion/Theology books will be reviewed and recognition of the Diocesan theology curriculum will be addressed. John thanked Dede Landeck Mason and crew for the November 11th staff breakfast. John presented a recommendation statement for the change for the Middle-High School Accreditation from NCA to MNSAA. A motion was made by Dede Landeck Mason and seconded by Kris Nuter to approve a recommendation from Executive Director John Berlin to change accreditation agencies from NCA to MNSAA. Motion carried.

Elementary School-Jody Maher and Wayne Stefanich attended an administrators meeting which covered the Code of Ethical Standards for Ministry to Minors which will become a part of the faculty handbook. This Code of Ethics fully supports and reinforces the "Protecting God's Children" programs. The all-school Thanksgiving Mass will be held in the Elementary Gym. Home-schooling families will be invited to attend the weekly masses. The No Child Left Behind compliance continues to be reviewed, especially regarding teacher credentialing. In addition, all employees will need to have a scanned finger print on file by July 2008. Tuesday, September 5, 2006 is currently scheduled to be the first day of the upcoming school year. Jody will be serving on the Diocesan Professional Development Committee. The upcoming teacher in-service will look at instruction and increasing test scores.

Assistant Principal/Athletic Director-Wayne Stefanich reported that the fall athletic season has finished, with many teams getting various recognition. Trent Smith was named the regional cross-country Coach of the Year. The co-op with Countryside Charter school worked well for football and will continue to work for Wrestling. Improvements are underway at St. Bernard's practice field. Changes are also in motion for weight room improvements. Discussions continue with the Lakeland Conference to expand their league. The athletic handbook was worked on this past summer and every athlete has received a copy of it.

Association Reports

Blue Tide-No report.

Laker Fun-Jody Maher reported for Michelle Armstrong that the Halloween dance, the Fall Festival and the Muffins with Mom were well attended. In addition, pies will be baked for Thanksgiving and the annual Cookie Walk will be held during the weekend of December 4th.

New Business

Deb Schmid reported on the Alcohol Prevention Program that will be used this year. Three main activities are planned. In December, the high school will participate in a Red Ribbon week. To increase awareness of making positive choices, the Youth to Youth group will make daily announcements and present various skits. In addition, a PowerPoint presentation by a parent who lost a child because of a drunk driving incident will be presented to the high school students. In February, a video from the Intermediate School District will be used to present facts about alcohol and the legal consequences. In March, Save a Life Tour will bring a driving simulator to the school for students to experience what it would be like behind the wheel after having had alcohol to drink.

The next regularly scheduled CCEC meeting will be Thursday, December 15, 2005 at 7:30p.m. Motion by Dave Boelke supported by Kris Nuter to adjourn the meeting at 9:03p.m. Meeting adjourned by Paul Maloney.

Respectfully submitted,

Elaine Nowicki Theisen