

Catholic Community Education Commission
Minutes of the Open Meeting May 24, 2007
Lake Michigan Catholic High School

PLEASE NOTE THAT THESE MINUTES HAVE NOT BEEN PRESENTED TO THE COMMISSION, EDITED, OR APPROVED UNTIL THE NEXT CCEC MEETING

The meeting was called to order at 7:33p.m. by President Paul Maloney.

John Berlin gave the opening prayer and Pledge of Allegiance.

Present: Bill Grover, Debra Hermann, Dolores Landeck Mason, Paul Maloney, Kris Nuter, John Berlin, Jody Maher, Cindy Payovich, Monsignor Osborn, Father Jacobs

Excused: Dave Boelcke, Rusty Cutter, Tony Monte, Wayne Stefanich

The following changes were made to the April 25, 2007 minutes:

Business Office: \$ 84,000.00 was received *from the raffle* for financial aid. This is a bit under budget.

Elementary School: Pre-school enrollment numbers are reaching levels that require a decision on whether to close enrollment for certain classes or to look into opening up another section of pre-school at *LMCES*.

A motion was made by DeDe Landeck Mason with support from Rusty Cutter to adjourn the meeting at 9:03p.m.

The minutes of the April 25, 2007 meeting were approved with the above corrections with a motion by Bill Grover and support by DeDe Landeck Mason.

There was a special presentation of the Frank and Char Lahr Award. The following teachers received the awards: *Linda Fish*, Elementary lead teacher for the upper elementary grades, who is involved with many activities and projects. *Stephanie Rugg*, Middle School Mathematics teacher, who communicates well. *Joe Jarvie*, Band Director, who celebrates his twenty-fifth year at LMC.

President-CCEC Members were reminded of the dates and times for Senior Class Night, the Baccalaureate Mass and breakfast, and Commencement Ceremonies. A resolution to renew the MHSAA membership was made by Kris Nuter and supported by Bill Grover. Resolution approved.

Finance Committee-No report.

Recruitment Committee-DeDe Landeck Mason spoke about the recruiting of families and contact tracking software. Filming continues for the DVD for recruitment purposes. The DVD will be a promotional piece for the school.

Technology Committee-No report.

Parish Council and Parish Finance Reports

Ss. John-Bernard-Father Jacobs reported that the parish center is complete except for landscaping. This Sunday will honor current graduating students and a Memorial Mass will be celebrated on Monday.

St. Joseph-No report.

Administrator Reports

Executive Director/Principal-John Berlin updated the Commission on two Administrative positions. Gerald Heath will be assuming the responsibilities currently held by Wayne Stefanich. A Curriculum and Instruction position is being developed and a job description is being created. The CCEC Bylaws will be reviewed and updated with the Pastors and CCEC members Dave Boelcke and Deb Hermann. A Parent Network Meeting was held on May 9th. About thirty parents attended and the dialog was a good start at getting parents and the school to network together for the benefit of the students. Five to six meetings will be held during the next school year. Guest speakers and parent resources will be featured at the meetings. Congratulations were extended to Jody Maher on the completion of her Masters Degree from Western Michigan University.

Business Office-Cindy Payovich reviewed the budget report thru April 30th. Expenses are at 76.88% with revenues running at 89.47%. Overall performance is good for this time of the year. The projected cash flow needed by the fiscal year end is \$ 42,982.00. A Budget Summary Report, Student Activity Fund Balances and an Enrollment Report were presented. All Financial Aid has been processed and parents have been notified.

Elementary School-Jody Maher noted that Dr. Frank Wippel retired and Margaret Erich is the new Diocesan Superintendent of Schools. Two Administrative Regulations were distributed. They cover Standardized Testing and Student Expulsion. New standards-based report cards will be piloted by several Diocesan schools. The final product is expected for the 2008-2009 school year. Stanford Test Scores for the second grade were presented. A state required "lock down drill" will be done on Wednesday, May 30th at both of the buildings. Local police and fire personnel will be involved.

Assistant Principal/Athletic Director-John Berlin reported for Wayne Stefanich. The Red Arrow Conference officially accepted Watervliet Grace Christian into the Red Arrow Conference. The Conference also voted to keep the Middle School athletic seasons the same as last year. Varsity Girls Track won the Conference Title. Devyn Seaman and Frank Deaton will be running in the State Track Finals. Both of the Varsity

Soccer Teams won Academic All State. Meetings continue with Gerald Heath regarding sport seasons and challenges.

Association Reports

Laker Fun-No report.

Blue Tide-No report.

New Business

Jody and John are working on the school calendar for the upcoming year. The first day of school will be after Labor Day and the last day of school will be June 4th, 2008.

The next regularly scheduled CCEC meeting will be Thursday, June 28, 2007 at 7:30p.m. This meeting will be held off-site.

A motion was made by Kris Nutter with support from Deb Hermann to adjourn the meeting at 8:08p.m. Motion carried.

Meeting adjourned by Paul Maloney.

Respectfully submitted,
Elaine Nowicki Theisen
Secretary