

Catholic Community Education Commission  
Minutes of the Open Meeting November 29, 2007  
St. Bernard Community Center

PLEASE NOTE THAT THESE MINUTES HAVE NOT BEEN PRESENTED TO THE COMMISSION, EDITED, OR APPROVED UNTIL THE NEXT CCEC MEETING

The meeting was called to order at 7:00p.m. by President Rusty Cutter.

Bill Grover gave the opening prayer and Pledge of Allegiance.

Present: Bob Ballard, Gary Bruce, Dave Boelcke, Rusty Cutter, Bill Grover, Debra Hermann, Dolores Landeck Mason, Carol Oehlhaffen, John Berlin, Jody Maher, Cindy Payovich, Gerald Heath, Janet Ordiway, Monsignor Osborn, Father Jacobs

The minutes of the September 27, 2007 meeting were approved as presented with a motion by Dave Boelcke and support from Bill Grover. Motion carried.

#### Reports

##### Parish Council and Parish Finance Reports

Ss. John-Bernard-Father Jacobs reported that the first meeting has been held for the combined group Finance Committee. He noted that the two parishes will speak as one on all school related issues. At Ss. John and Bernard, a pictorial directory is being produced and collections are being made for the Catholic Community Center for items not covered by commodity distributions. Father Jacobs credited Sheriff Paul Bailey for his support of church ministries for prisoners. The hope is for 1,200 stamps to be donated so that each prisoner can send two Christmas cards during this holiday season.

St. Joseph-Monsignor Osborn reiterated the combined parishes support for the schools. The new carpeting has been put in the downtown church building and the pews are currently being secured.

##### Administrator Reports

Executive Director/MS/HS Principal-John Berlin, Jody Maher, Cindy Payovich, Chris Glendening and Jan Mathews have been working together to produce an annual report for 2006-2007. Karen Heath was publicly thanked for her donation of services for the professional layout of the 12-page document. The Twin-City Area Catholic School Fund will cover the printing costs and will also distribute the report with their annual fund drive mailing. In addition, all school families will receive a copy of the report. A parent network meeting was held in November to encourage education and communication between parents regarding drug and alcohol related issues.

Elementary School-Jody Maher invited Commissioners and guests to attend the Eucharistic Adoration on Tuesday, December 4<sup>th</sup> after the 9:30 a.m. Mass. It will be a silent school day and the whole school building will become a very reverent environment. Bob Ballard asked how the new report card was received by parents. Jody noted that she had no feedback from parents after conferences. In a meeting held to explain the new report cards, the usual parents attended. Jody assumed that parent to parent information exchange occurred. She noted that some changes will still be made to the reporting process but they should be relatively minor. Father Bill was glad to see that enrollment numbers are up at the Elementary building.

Business Office-Cindy Payovich reported that things are going well regarding the current budget. The Elementary cafeteria appears to be a bit over-budget but is a result of when the money is collected from students. Most things are where they should be for this time of the year.

Dean of Students/Athletic Director-Gerald Heath noted that three new students have enrolled at the High School. Despite having to surrender sports eligibility, at least one of the students still made the transfer to LMC. The fall sports season went well. Although there was not a boy's tennis team, there may be some interest next year to co-op with Eau Claire.

Curriculum & Instructional Consultant - Janet Ordiway reported that she is doing some data analysis at the Middle/High school level.

#### Committee Assignments

Development/Public Relations Committee-The Committee has met once. The following topics were reviewed at the meeting: Annual Report, Laker to Laker, Catholic Schools Week, Scene Auction, and Catholic Schools Walk. Also discussed was the goal of again doing a survey with a plan to do it on-line this year.

Finance Committee-John Berlin reported being pleased with the meeting of the Finance Committee and acknowledged the support of the school by both parishes. The Committee is looking at long-term solutions but the most critical immediate need is to get more students enrolled in the schools.

Building/Grounds and Facilities Committee-Bill Grover noted that minor things need to be done but overall the facilities are all right. The sprinkler system at the Elementary site has been completed. It was suggested that Mike Carl be involved with this Committee.

School Improvement Committee-Carol Oehlhaffen said that the Committee met in September and October to review the accreditation report. Target dates to meet specific goals addressed in the report have been assigned.

#### Association Reports

Laker Fun-No report.

Blue Tide-No report.

#### New Business

Thursday, December 13, at 7:00p.m. all members are invited to attend the Elementary/.Middle/High School Christmas Concert at the MS/HS gym. A white board has been displayed in the MS/HS lobby with schedules for the current week. Jody complemented Pete Emerson regarding the Twin-City Area Catholic School Fund's annual meeting. Monsignor Osborn also thanked the Fund for their willingness to be partners with the Church in supporting the School. Monsignor Osborn encouraged people to visit the Adoration Chapel for an hour noting the "what you do there for that hour will be the most productive for the school."

The next regularly scheduled CCEC meeting will be Thursday, January 24, 2008 at 7:00p.m. at the Rose Center.

A motion was made by Father Jacobs with support from Carol Oehlhaffen to adjourn the meeting at 7:40 p.m. Motion carried.

Meeting adjourned by Rusty Cutter.

Respectfully submitted,

Elaine Nowicki Theisen  
Secretary