

Catholic Community Education Commission
Minutes of the Open Meeting September 27, 2007
Lake Michigan Catholic Middle/High School

PLEASE NOTE THAT THESE MINUTES HAVE NOT BEEN PRESENTED TO THE COMMISSION, EDITED, OR APPROVED UNTIL THE NEXT CCEC MEETING

The meeting was called to order at 7:05p.m. by President Rusty Cutter.

Rusty Cutter gave the opening prayer and Pledge of Allegiance.

Present: Gary Bruce, Dave Boelcke, Rusty Cutter, Bill Grover, Debra Hermann, Dolores Landeck Mason (entered at 7:27p.m.), Carol Oehlhaffen, Jody Maher, Gerald Heath, Monsignor Osborn (exited at 7:30p.m.), Father Jacobs (exited at 7:25p.m.)

Excused: Bob Ballard, John Berlin, Cindy Payovich

Reports

Parish Council and Parish Finance Reports

St. Joseph-Monsignor Osborn informed the CCEC members that they are a consultative body that helps the administrators and pastors and that they should not be taking directive actions. Discipline should first be handled at the school level. The members are critical eyes and ears and the goal should be to spread the good news, channel energy and bring in good ideas on how to get the Catholic identity spread to all areas of the school. The budget is tentatively approved. The Finance Committee will include the two pastors, the two parish finance council presidents, the CCEC president and the school's executive director.

Ss. John-Bernard-Father Jacobs reiterated that discipline needs to be handled at the school level. The roll of the CCEC is to form committees that can present ideas and plan for the future. We exist because of our Catholicity and that is what we do well. The change to every-other-month CCEC meetings will allow the Committees to meet and work together toward their goals.

Administrator Reports

Executive Director/MS/HS Principal-In John Berlin's absence, it was reported that the Mass schedules at both schools has been working well. The media bay at the Middle/High school is a work in process with plans to seek grant funding to modernize the facility. The implementation of Profession Learning Communities (PLC's) continues. The School Improvement Team has met and will begin to work on issues and concerns that were addressed during the accreditation process last year. Karen Ristau (SJC '58), current president of the NCEA, has offered to help the CCEC develop a strategic plan. Jody Maher presented John Berlin's goals for the 2007-2008 school year. Bill Grover made a motion to accept John Berlin's goals as presented. Dave Boelcke supported the motion. Motion carried.

Elementary School-Jody Maher welcomed one new teacher, Kim LaSata (Preschool), to the Elementary building. MEAP testing will be done in October. Jody publicly thanked Doug Ryor, Turf's Up, for the installation of the sprinkler system at the Elementary site. Jody presented her goals for the 2007-2008 school year. Gary Bruce made a motion to accept Jody Maher's goals as presented. Carol Oehlhaffen supported the motion. Motion carried.

Dean of Students/Athletic Director-Gerald Heath reported that Homecoming Week went well. Changes in dismissal routines and lunch room procedures have been well received. Strengthening school spirit continues with the addition of cheer squad and pep rally participation. Gerald presented his goals for the 2007-2008 school year. Dave Boelcke made a motion to accept Gerald Heath's goals as presented. Deb Hermann supported the motion. Motion carried.

Curriculum & Instructional Consultant - Janet Ordiway presented information on Professional Learning Communities. Learning teams have been set up and draft versions of their outcomes will be developed for presentation. With the help of Chris McQuillan, three teachers (Ginny Grove, Peggy Hanley and Carolyn Simmons) have completed grant applications for funds from the Berrien Community Foundation. Janet presented her goals for the 2007-2008 school year. Carol Oehlhaffen made a motion to accept Janet Ordiway's goals as presented. Gary Bruce supported the motion. Motion carried.

Selection of CCEC Officers - Annual Term

DeDe Landeck Mason has agreed to serve as Vice-president for the school year. Deb Hermann has agreed to serve as Secretary.

Committee Assignments

Rusty reviewed the following committees: Development/Public Relations Committee, Building/Grounds and Facilities Committee (Bill Grover), Finance Committee (Rusty Cutter, John Berlin, Monsignor Osborn, and Father Jacobs) and the School Improvement Committee (Carol Oehlhaffen). Further committee assignments were tabled until Executive Director John Berlin and Pastors, Monsignor Osborn and Father Jacobs are present.

Association Reports

Laker Fun-No report.

Blue Tide-No report.

The next regularly scheduled CCEC meeting will be Thursday, November 29, 2007 at 7:00p.m. at St. Bernard's Parish Center.

A motion was made by Deb Hermann with support from Bill Grover to adjourn the meeting at 8:25 p.m. Motion carried.

Meeting adjourned by Rusty Cutter.

Respectfully submitted,

Elaine Nowicki Theisen
Secretary